

**NATIONAL MISSION ON HIMALAYAN STUDIES (NMHS)  
INTGRATED ECODEVELOPMENT RESEARCH PROGRAMME  
IN HIMALAYAN REGION**

**FORMAT FOR PROJECT PROPOSAL  
(6 copies to be submitted)**

1. 0 PROJECT TITLE.....

1.1. THEMATIC CATEGORIES (Tick)

(A) Sustainable management of land and water resources, (B) Environmental assessment & management, (C) Conservation and management of biodiversity, (D) Sustainable infrastructure & Energy security, (E) Supplementary livelihood options and (F) Awareness and capacity building.

(1.2) Approximate Target Population (See Serial 5.3 of the Guidelines)

2.0 PROPOSING INSTITUTION.....

FULL ADDRESS .....

TELEPHONE.....

FAX.....

Email.....

2.1 STATUS OF ORGANIZATION: University[], Government [], Semi-Government[], Govt. Aided[], Autonomous [], Private [], Registered Society [],Others[] (specify).....

2.2 PARTICULARS OF PRINCIPAL INVESTIGATOR (S)\* WHO WILL BE RESPONSIBLE FOR EXECUTING/IMPLEMENTING/SUPERVISING THE PROJECT.

NAME.....

DESIGNATION.....DEPARTMENT.....

ADDRESS.....

TELEPHONE.....

FAX.....

Email.....

\*For additional information please attach separate sheet(s).

(The Principal Investigator must be designated by the Head of the Institution. The relevant declaration to this effect by the Head of the Institution must be furnished with the proposal).

3.0 COLLABORATIVE AGENCY APART FROM GBPIHED, IF ANY :

NAME.....

ADDRESS.....

TELEPHONE.....

Email.....

3.1 STATUS : Govt.[ ], Semi Govt.[ ], Govt. Aided [ ], Autonomous[ ], Regd. Soc.[ ],

Others[ ] Specify.....

3.2 PARTICULARS OF OTHER TECHNICAL PERSONNEL TO BE INVOLVED IN THE PROJECT (Use Separate Sheet(s), if required).

| NAME(S) | DESIGNATION (S) | AREA OF EXPERTISE | ADDRESSE (S) |
|---------|-----------------|-------------------|--------------|
| .....   | .....           | .....             | .....        |
| .....   | .....           | .....             | .....        |
| .....   | .....           | .....             | .....        |

4.0 DURATION OF PROPOSED PROJECT:.....MONTHS

4.1 TOTAL COST : Rs.....

4.2 HAS THE PROJECT BEEN SUBMITTED FOR FUNDING TO ANY OTHER AGENCY ? IF YES,

NAME THE AGENCY, FUND SOUGHT AND FUND SANCTIONED

5.0 (5.0 to 7.0 applicable only for proposals submitted under Technology Demonstration and Extension)

DETAILS OF THE PROPOSED AREA WHERE PROJECT IS TO BE IMPLEMENTED:

NAME OF THE AREA:.....STATE:.....

TALUK/ TEHSIL/ BLOCK:.....DISTRICT:.....

5.1 REASON FOR SELECTION OF AREA (See Serial 5.1 of the Guidelines)

5.2 APPROXIMATE TARGET AREA WHICH WOULD BE BENEFITED BY THE PROJECT (See Serial 5.2 of the Guidelines)

6.0 LAND DETAILS (See Serial 6 of the Guidelines)

6.1 LAND OWNERSHIP : (Private Land , Public Land , Community Land , Govt. Land , Other , (See Serial 6.1 of the Guidelines and specify)

6.2 PERMISSION FOR USING LAND FOR THE PROJECT OBTAINED  (IF YES, ATTACH CERTIFICATE) (See Serial 6.2 of the Guidelines).

NOT OBTAINED  (If not, why ?).....)

NOT REQUIRED  (If yes, Explain why ?).....)

7.0 HOW DOES THE PROJECT ENVISAGE PEOPLES' PARTICIPATION ? (See Serial 7 of the Guidelines)

.....

.....

IF THE PROJECT DOES NOT INVOLVE PEOPLES' PARTICIPATION, REASONS FOR NON – PARTICIPATION (See Serial 7 of the Guidelines).

.....

.....

8.0 PROJECT DETAILS :

8.1 Project Summary (Maximum 250 words)

8.2.1 Introduction (not exceeding 200 words) (See Serial 8.2.1 of the Guidelines)

8.2.2 Definition of problem (not exceeding 200 words) (See Serial 8.2.2 of the Guidelines)

8.2.3 Review of Status (not exceeding 500 words) (See Serial 8.2.3 of the Guidelines)

- . Problem to be stated
- . Previous Steps taken.
- . Proposed Steps, & How they differ from previous steps (define clearly)

8.2.4 Importance of the project (in view of 8.2.1 :8.2.2 and 8.2.3)

8.2.5 Objectives (define clearly).

8.2.6 How will the project tackle/arrest environmental degradation/improve environmental conditions and ensure development ?

8.2.7 Criticality of proposed project with respect of its impact and the cost: benefit for Target Population and how it integrates with the development plan of the Area/Region?

8.2.8 Work plan

8.2.9 Methodology (See Serial 8.2.10 of the Guidelines)

8.2.10 Time schedule of activities (Give bar diagram) (See Serial 8.2.11 of the Guidelines)

8.2.11 Expertise available with the Project Proposers (See Serial 8.2.13 of the Guidelines)

8.2.12 How will the model/project ensure replicability ? (See Serial 8.2.12 of the Guidelines) (applicable only for Technical Demonstration Extension Projects)

8.2.13 Expected outcomes of the project.

8.2.14 How will the project help Himalayan eco-development and local people?

8.2.15 List of references.

9.0 PERSONNEL REQUIREMENTS (See Serial 9.1 of the Guidelines)

9.1 BUDGET (See Serial 9.2 of the Guidelines)

10.0 DETASILS OF ONGOING AND COMPLETED PROJECTS EXECUCUTED BY THE PROJECT INVESTIGATOR(S) ON ECODEVELOPMENT/ AND RELATED PROGRAMMES

| TITLE | FUNDING AGENCY | ONGOING/ COMPLETED | BUDGET | PROJECT DURATION |
|-------|----------------|--------------------|--------|------------------|
| ..... | .....          | .....              | .....  | .....            |

(PLEASE FURNISH ALL RELEVANT REPORTS, BOTH INTERIM AND FINAL OF THOSE PROJECTS)

11. SUMMARY OF THE OBJECTIVES AND PRIMARY /ACTUAL BENEFICIARIES (See attached format)

12. Six copies of the project proposal together with the relevant documents should be submitted to:-

Dr. R.C. Sundriyal  
Scientist Incharge, IERP  
G.B. Pant Institute of Himalayan Environment and Development  
Kosi-Katarmal, Almora – 263 643, Uttaranchal

## SUMMARY OF OBJECTIVES AND PRIMARY BENEFICIARIES

*(Tick Relevant Column)*

| Primary beneficiary | Community in general | Weaker sections (Specify) | Women (specify section) | Children (specify age group) | Old Persons | Girl Child- ren | Young mothers (specify) | Others (specify) |
|---------------------|----------------------|---------------------------|-------------------------|------------------------------|-------------|-----------------|-------------------------|------------------|
|---------------------|----------------------|---------------------------|-------------------------|------------------------------|-------------|-----------------|-------------------------|------------------|

Objectives\*\*

**A. ENVIRONMENTAL**

Prevention of soil erosion

Restoration of denuded land

Improvement of soil fertility

Water harvesting

Improving grazing land

Others (specify)

**B. SOCIO-ECONOMIC**

Agricultural productivity

Farm forestry

Horticulture

Marketing

Product development

Processing

Livestock management

Health

Sanitation

Employment generation

Others ( Specify)

\*\* Objectives listed under A and B are solely for the purpose of illustration : these will vary with each individual project proposal. The Principal Investigators are, therefore, to fill the column in accordance with their project objectives.

## **GUIDELINES FOR FILLING IN PROJECT PROPOSAL**

(The guidelines are intended to ease filling up the Project Proposal Format. For detailed explanation, please see description of Thematic areas for the Integrated Ecodevelopment Research Programme for Himalayan Region. The following information and documents should be furnished).

- 1.1 The title should reflect the primary objective of the project and should be short and concise, not exceeding more than twenty words.
- 1.2 Tick the Thematic Area which you think appropriate for your project. A project should be submitted under one area only to avoid ambiguity and confusion. For details of the Thrust Area please consult the description thereof.
- 1.3 Tick the group which will be maximally benefited by the project. In case the group to be benefited by the project is not listed, please tick others and specify the intended target group.
- 2.0 The name and full postal address of the proposing Institution should be filled in.
  - 2.1 The status of the proposing Institute should be indicated by ticking the appropriate box. In case of registered societies, or other non-government organizations, a copy of the registration certificate of the organization is to be furnished.
  - 2.2 Particulars of the Principal Investigator (s)- Name(s) of the person(s) Should be nominated/designated by the proposing Institution/Organization. Documentary evidence to this effect should be attached. A detailed Biodata, including list of publications and projects which have been executed by the incumbent(s) must be included.
- 3.0 Full details of collaborative agency (if any), apart from G.B. Pant Institute of Himalayan Environment and Development should be furnished.
  - 3.1 Details of the status of the collaborating agency: Certificates of status of registration, a copy of Mandate/Memorandum of Activities must be furnished.
  - 3.2 Names, designations and addresses together with areas of specialization/expertise of personnel who will be involved/responsible in the project, should be furnished. Brief biodata, giving details of publication, experience and supervision of projects of the collaborative individuals should be attached.
- 4.0 Project's duration in months. (Normally, each project is proposed to be of a duration of 36 months. Shorter projects are also eligible for submission).

4.1 Total cost of the proposed project.

4.2 Details of funding agency (ies) to which the project may have been submitted, together with present status of fund sanction.

**Full details of the area where the project is to be implemented:**

5.1 Justified reasons for selection of the area: The justification should list, point wise, the reasons for selection to ease the reviewers the merit of the project.

5.2 Approximate area (in sq. ha.) and details of villages/tehsils which will benefit from the project (Quote source for calculating area).

5.3 The approximate figure of the target population which will be benefited immediately. Explanation as to how the figure is arrived at must be provided (i.e, on the basis of latest Census data, field survey, secondary data, etc. Please quote the source if calculations are based on secondary data or Census data).

6.0 Land details, i.e., area, topography, etc. (provide map and sketch of the area, giving boundary details of the land alongwith certificate of ownership).

6.1 Ownership details of land, supported with documentary evidence and consent of land owners authenticated by local revenue authorities.

If this has not been obtained, but is necessary, the reason why this has not been obtained and when it is expected to be obtained, need to be mentioned.

In case permission is not required a certificate to that effect, giving justifications why the permission is not necessary, will have to be attached.

A proposal without these documents will be deemed incomplete and stand automatically rejected.

7.0 Mechanism to be adopted for peoples, participation: Details of how peoples' participation will be ensured in the project. If the project does not involve peoples' participation, explain why this is not required and justify the reasons for non-participation.

8.0 Project Details:

8.1 Project Summary.

8.2.1 Introduction : A conceptual background of the primary problem being addressed to in the project should be given, together with the circumstances leading to it.

- 8.2.2 The particular problem should be defined briefly.
- 8.2.3 Review of status-in brief, outlining the present problem what steps had been taken to tackle them previously, the reasons for taking new steps and how they will differ from the previous attempts.
- 8.2.4 Importance of the project in view of the facts detailed in 8.2.1, 8.2.2 and 8.2.3.
- 8.2.5 Objectives, listed and clearly defined.
- 8.2.6 Detail how crucial the project is for the target population in terms of tackling the environmental problems and ensuring socio-economic upliftment. What will be the potential impact of the project on the target groups? Also explain how this effort will ultimately integrate regions development for the area\*.
- 8.2.7 Details in what way(s) the project will improve/safeguard environmental interests and ensure socio-economic development at the same time.\*
- 8.2.8 Details of work plan, giving year wise break up.
- 8.2.9 Details of methodology which will be used, together with alternatives which may be available/followed.
- 8.2.10 Bar diagram of details of activity for all components for the full duration of the project.
- 8.2.11 Give details of expertise available with the Proposing Organization (as detailed in section 3.2) and explain how this will be utilized in the project, giving full details of the likely expertise for each component.
- 8.2.12 Explain the replicability of the project and the feasibility of replication in terms of cost: benefit. Give details of how the project will be replicated\*.

(\*Applies only for Technology Demonstration and Extension Project)

- 8.2.13 A complete list of literature cited must be attached.
- 9.1 Personnel Requirement: Detailed requirement, indicating full time and part-time requirement, together with estimated man hours for each person should be provided.
- 9.2 Budget should be presented as under :
  - (a) Summary- giving details of all estimated heads, calculated year wise.



- (b) Budget for salaries/wages-calculated for each category of personnel. This should indicate scale of pay, allowances, whether pay is consolidated or not on a per month basis and annually, giving a year wise break up.
  - (c) Consumable-giving detail under heads, with year wise estimates (should not exceed 25% of the total budget).
  - (d) Travel - year wise breakup giving full justification for travel grant(should not exceed 20% of the total budget).
  - (e) Contingencies - year wise breakup (should not exceed 20% of the total budget)
  - (f) Non-consumable - (Permanent Assets/Equipments) - giving full details of make, specifications and item wise breakup.
  - (g) Identification and certification of the facilities-i.e., permanent assets/equipments already available with the host Institution/Organization and use of equipments available with various nearby Institutions/Organizations. Certificate from the Head of the Institution/Organization must be furnished clearly showing that equipments proposed in the Project Proposal are available or otherwise with the proposing Institution/Organization.
10. Details of projects (both ongoing and or completed) with the Principal Investigator(s) on eco-development and related programmes. Reports (interim and final of the projects) must be attached with the proposal.
  11. A summary table of main objective and the principal beneficiaries (see attached format) must be enclosed.
  12. The total outlay of the project should not exceed Rs. 25.00 lakhs for 3 years.